

Beenham Parish Council

The Clerk to Beenham Parish Council
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Tuesday 7th May 2019

Notice of the forthcoming Beenham Parish Council Meeting
to be held on **Monday 13th May 2019** at **7pm** in the Community Room, Beenham.

AGENDA

1. Cllr G. Bowsher, as present Chairman, will open the meeting
2. The Election of the Chairman for the coming year
3. To receive the Chairman's Declaration of Acceptance of Office
4. Apologies for absence
5. Declarations of interests from Councillors
6. The Election of the Vice-Chairman for the coming year
7. Confirmation of Standing Orders and Financial Regulations.
8. Appointment of Representatives to Outside Bodies.
9. Calendar of meetings for the 2019-20 municipal year (enclosed)
10. Public Forum
A fifteen-minute period for members of the public to raise matters of concern
11. Minutes of the last meeting held on 1st April 2019 (enclosed)
12. Matters arising from the minutes of the last meeting not referred to elsewhere

13. Co-option of Councillors due to 2 vacancies
 - i. Adoption of co-option procedure (enclosed)
 - ii. Timeframe for co-option of new Councillors
14. Planning
 - i. Applications for consideration (to follow)
 - ii. Additional planning correspondence
15. Community Room & School Hall
 - i. Hire charges (report enclosed)
 - ii. Heating and ceiling tile updates
 - iii. Decoration (awaiting quote)
 - iv. Replacement of chair trolley
 - v. Clarification of ownership/responsibilities
16. Parish Council Assets/Projects
 - i. RoSPA Inspections (report enclosed)
 - ii. Binding of minutes
 - iii. Footpaths (quote received for £2,633)
17. Correspondence received since the last meeting not referred to elsewhere
18. Comments/Reports
 - i. From the West Berkshire District Councillor
 - ii. From Parish Councillors
 - iii. From the Clerk
 - Training: Unauthorised Encampments Workshop 1st May 2019
CCB – various courses May-July 2019
 - Workshops: Canal & River Trust User Group 5th June 2019
19. Finance
 - i. Insurance renewal
 - ii. End of year internal audit
 - iii. Clerk's allowance
 - iv. Subscriptions – SLCC, BALC, North Wessex Downs Landscape Trust
Receipts & Payments (to follow)