

Beenham Parish Council

The Clerk to Beenham Parish Council
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Tuesday 26th May 2019

Notice of the forthcoming Beenham Parish Council Meeting
to be held on **Monday 3rd June 2019 at 7pm** in the Community Room, Beenham.

AGENDA

1. Public Forum
A fifteen-minute period for members of the public to raise matters of concern
2. Apologies for absence
3. Declarations of interests from Councillors
4. Minutes of the last meeting held on 13th May 2019 (enclosed)
5. Matters arising from the minutes of the last meeting not referred to elsewhere
6. Appointment of Representatives to Outside Bodies
7. Co-option of Councillors due to 2 vacancies
 - i. Consideration of co-option procedure
 - ii. Timeframe for co-option of new Councillors
8. Planning
 - i. Applications for consideration (none at present)
 - ii. Additional planning correspondence
9. Community Room & School Hall
 - i. To confirm that Cllr McEwen is a booking clerk responsible for accepting payments
 - ii. Clarification of responsibilities
 - iii. Maintenance of the Community Room
 - iv. School hall lighting project update
10. Parish Council Assets/Projects
 - i. Play area – report following inspection
 - ii. Telephone box
 - iii. Potential to devolve grass areas in the village to the Parish Council
11. Correspondence received since the last meeting not referred to elsewhere
12. Comments/Reports
 - i. From the West Berkshire District Councillor
 - ii. From Parish Councillors
 - iii. From the Clerk
13. Finance
 - i. Signing of documents for the AGAR 2018-19 (draft enclosed)
 - ii. Receipts & Payments (enclosed)
 - iii. Accounts budget report (enclosed)
 - iv. Account analysis report (enclosed)