BEENHAM PARISH COUNCIL

MINUTES OF THE MEETING HELD ON Monday 5th December 2016

Mr A. Cother	Chair
Mrs J. Johnson	
Mr P. Leijten	
Mr G. Bowsher	
Mrs G. Harman	
Mrs L. Rumens	Clerk
Mr K Chopping	District Councillor
Members of the public	4

actions

94. **Public Forum.**
A fifteen minute period for members of the public to raise matters of concern.

A parishioner spoke to say that he is pleased with the planned modifications to bus service for Beenham, due to come into effect from 30th January 2017, and he thanked District Councillor Mr Chopping and the West Berkshire Council officers involved.

A resident asked if any communication had been made with Gigaclear to ensure that their future works in Beenham will be less disruptive. The Parish Council explained that they had passed on the information given to them which unfortunately was incorrect. Another Parishioner asked if the Parish Council could make contact with Gigaclear to see what other works they have planned for Beenham in 2017. AC

95. **Apologies for absence.** There were none.

96. **Minutes of the last meeting held on Monday 7th November 2016**
These were approved by the Chair with the agreement of the Council

97. **Register of Interests from Parish Councillors**
No interests were declared.

98. **Matters arising from the minutes of the last meeting not referred to elsewhere.**
Parish Council Policies Update.

a) **Standing Orders, Mr Cother.**

i. b) **Financial Regulations, Mrs Johnson.**
Mr Cother to work on one document to include both of the above. Mrs Rumens to send him the copies most recently discussed. Mr Cother to circulate his document with a view to adopting next time. AC LR

Review Risk Assessments. Information from Mr Cother.

ii. Mr Cother to add the "Clerk's Float" to the Risk Assessment AC

Parish Plan Refresh. Progress reports.
Mrs Harman asked for further assistance with footpaths projects.

A dog waste bin has been reported broken and mended temporarily. Mrs Rumens to find contact for dog waste issues at West Berkshire Council and pass to Mrs Harman. LR GH

iii.

Mrs Johnson confirmed that Mrs Liming is still involved in the Parish Plan Refresh.

Mrs Johnson hopes to submit the grant for funding towards the zip wire on the Rec, through the West Berkshire Council Parish Plan grants scheme this week. She asked Mr Chopping if he felt he could support the bid and he said he could. Mrs Johnson also proposed applying for a West Berkshire Council Members'

Bid match funding for a meeting shelter on the Rec. She asked for the Parish Council to agree in principle to match fund a successful grant with up to £10,000 and to schedule the ratification of such funding for the January meeting. Residents are encouraged to attend and give their views. The other members agreed. Mrs Johnson also intends to seek other external funding.

iv. **Assets Register, report from Mrs Rumens.**
Now finalised

99. **Finance.**

i. **Receipts.** Noted

Payments

ii.

			Relevant Power
HMRC	Taxes	£58.80	
Bradfield Printing Limited	Parish Notes Printing	£69.00	Local Government Act 1972, s.142
Mrs Lucy Rumens	Overtime	£59.40	Local Government Act 1972 s112
Triangle Management Services	Grass Cutting	£298.62	Local Government (Miscellaneous Provisions) Act 1976, s.19
Mrs Lucy Rumens	Salary	£216.00	Local Government Act 1972 s112
Mrs Jacqueline Homick	Salary	£235.20	Local Government Act 1972, s.133

iii. **Statement of Receipts & Payments.** Noted

iv. **Other matters**

i. Financial Review from Mrs Johnson

Mrs Johnson gave a review on the position to the end of October. The cost of running the Council is costing more than budgeted. Mrs Main is owed £80 pro rata for Booking Clerk services, this will be paid next month. The cost of redoing the path on the Rec has been removed from the budget as it won't happen this year. This was estimated at £5000. The VAT reimbursement is a little more than expected. Overall expenditure will be more than income. Mrs Johnson doesn't consider it realistic to carry on this way and recommends increasing the precept for 2017/18. Further pre budget discussions ensued. Mrs Johnson to present a draft budget in January. JJ

ii. Bank administration report from Mrs Rumens

Mrs Rumens advised that all seems to be in order now, though she is waiting to receive a cheque book.

iii. Review information from Mrs Rumens about the Council's legal powers to spend

Mrs Rumens explained the information that she had previously circulated in a report for the Council regarding the Council's legal powers and S137, spending against which needs to be separately recorded and the decision to use should be minuted.

iv. Updates on outstanding Community Room issues: exterior lighting, report from Mrs Johnson.

Some of the lights are now working. Some repairs are required to the fence. Mrs Johnson to investigate. JJ

Comments from the West Berkshire Councillor

Mr Chopping and Mr Bowsher attended the Grundon Liaison meeting. Mrs Johnson requested copies of the minutes for the website. GB

100.

West Berkshire Council has voted to approve The Boundary Commission's recommendation to reduce the number of wards, and therefore District Councillors, in West Berkshire, from 52 to between 41 and 43.

101. **Planning.**

Applications for consideration:

i.
16/02985/MDOPO: no objections
16/03063/PACOU: no objections
16/03180/FUL: no objections
(Not on the agenda) 16/02725/MINMAJ: no objections,16/02724/MINMAJ: no objections

102. **Highways.**
Village Speeding Issues, progress report Mr Cother.

i. Mr Cother has contacted the PCSO and is waiting to hear back from them. Mr Spackman, Councillor for Woolhampton, suggested that there might be the possibility for parishes to join forces in using Speed Indicator Devices, training for which is available soon.

103. **Environment**
Playground bird fouling, report on purchasing preventative equipment from Mr Leijten and Mrs Harman

i. Equipment has been sourced and can be ordered soon.

104. **Councillors' comments.**
Mrs Johnson recorded a vote of thanks for all involved in the Christmas tree lights and event.

105. **Correspondence received since the last meeting not referred to elsewhere.**

i. Community Infrastructure Levy Regulation 123 List Consultation: Noted

ii. Statement from HMRC confirming VAT reimbursement.
Following an application by Mrs Rumens to HMRC £1028 has been reimbursed to the Parish Council.

iii. Invitation to Local Clerks Forum
Mrs Rumens asked for permission to attend these new events. It was agreed in principle that it would be useful but more needs to be known about the frequency of meetings.

iv. Letter and posters from West Berkshire and Wokingham Environmental Health & Licensing re dog fouling prevention.
Passed to Mrs Harman for distribution GH

v. Email from West Berkshire Council: "Speed Limit Review": Noted

vi. Email from West Berkshire Council regarding Bus no.s 40 / 41 / 44 consultation: Noted

vii. Email from West Berkshire Council: Consultation on Draft Sandbag Policy: Noted

viii. West Berkshire Council Library Consultation
West Berkshire Council is asking for a contribution of £1155 from Beenham Parish Council. To be discussed at the January meeting in relation to the 2017/18 budget and precept. LR

106. **Date of the next meeting, Monday 9th January 2017**

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