

BEENHAM PARISH COUNCIL

MINUTES OF THE MEETING HELD on Monday 14th May 2018

Mr G. Bowsher (GRB) Chair
Mrs J. Johnson (JJ)
Mr G. Bragg (GB)
Mrs G. Harman (GH)
Mr Peter McEwen (PM)
Mr Gabriel Stirling (GS)
Mr. S. Morbi (SM) Clerk to Beenham Parish Council

Members of the public 7

001 Public Forum.

A fifteen-minute period for members of the public to raise matters of concern.

Point of order was raised by councillor Bragg as the agenda did not have time of the meeting. A requirement as per parish council standing orders. The clerk apologised for his error. The chairman overruled the point of order.

A parishioner stated the lime trees by the Rec had overgrown and were causing a problem. Councillor Harman to check if anything can be done as the birds may be nesting.

A parishioner stated that he was disappointed that the district councillor had not responded to his concerns with the Harts Hill closure.

Parking in the village was a concern as raised by parishioners.

A petition for the A4 junction has already started and parishioners have been encouraged to take part to get the highways authority to look at alternatives.

New councillor Gabriel Stirling was formally co-opted and welcomed by the councillors.

002 Apologies for absence.

Apologies from District Councillor Keith Chopping (KC)

003 Minutes of the last meeting held on Monday 9th April 2018

Accepted and signed by the Chairman.

004 Register of Interests from Parish Councillors

No interests were recorded.

005 Matters arising from the minutes of the last meeting not referred to elsewhere.

- i) Beenham School Finance Officer was present at the meeting and requested a grant of £270.00 towards a school trip for years 5 and 6. The school had originally requested a higher amount. The finance officer confirmed that they had been able to raise majority of the funds from other sources and now there is a much smaller shortfall. Councillors took a vote and approved the grant of £270.00 towards the school trip.
- ii) The group working on GDPR implementation proposed parish council to accept the privacy policy. The parish council voted to accept this policy and publish it on the Beenham website. Parish council appointed councillor Stirling as the Data Protection Officer, who will oversee compliance of the GDPR regulations.
- iii) Neighbourhood Development Plan was briefly discussed and will be in next month's agenda. There was concern that this could be costly, complicated and time consuming. Previously parishioners had expressed interest and councillor McEwen has volunteered to investigate this further as long as there are others in the community willing to take part.
- iv) A vacancy for the parish councillor still exists and if any parishioner is interested please contact Beenham parish clerk or one of the councillors. This will remain an agenda item until such time the vacancy is filled.

006 Finance

The clerk gave an update on current finances as follows

i) Receipts.

Beenham Pre-School	Lettings -	£567.50
Other Community Room	Lettings -	£78.50
Total Receipts		£649.00

ii) Payments

HRMC	PAYE Tax	£82.80	Local Government Act 1972 s112
Heartstart Thatcham	Donation towards defibrillator	£925.00	S137
AD Clark	Grass cutting	£220.00	Local Government (Miscellaneous Provisions) Act 1976, s.19
Playsafety Ltd.	RoSPA inspection	£117.60	Local Government Act 1972, s.142
Zurich Municipal	Parish Council Insurance 2018/2019	£743.26	Local Government Act 1972 s111
West Berkshire	School playground rent	£10.00	Local Government (Miscellaneous Provisions) Act 1976, s.19
West Berkshire	Stoneyfield rent	£5.00	Local Government (Miscellaneous Provisions) Act 1976, s.19
West Berkshire	Ground maintenance	£419.68	Local Government (Miscellaneous Provisions) Act 1976, s.19
Bradfield Printing	Parish Notes	£69.60	Local Government Act 1972 s142

AD Clark	Grass Cutting	£110.00	Local Government (Miscellaneous Provisions) Act 1976, s.19
Seif Morbi	Salary	£189.38	Local Government Act 1972 s112
Beenham WI	Grant	£200.00	S137
Marion James	Grant	£57.50	S137
Seif Morbi	Mileage	£13.05	Local Government Act 1972 s112
J Johnson	Redirected mail	£2.00	Local Government (Miscellaneous Provisions) Act 1976, s.19
Seif Morbi	Home Office Allowance	£18.00	Local Government Act 1972 s112
Seif Morbi	Petty Cash	£50.00	Local Government Act 1972 s112
Mrs Jacqueline Homick	Salary	£248.63 SO	Local Government Act 1972 s112
Total Outgoing		£3481.50	

BALANCE AT BANK.				
Current Account Balance at 30 th April 2018		£6161.22		
Deposit Account Balance at 30 th April 2018		£21391.40		
Total Balance		£27552.62		
Unbanked Payments		£3356.83		

iii) Other matters

The clerk stated that Zurich Insurance company had emailed to confirm that 3rd party insurance is not covered under our current policy. The clerk suggested that the parish council do not entertain further invoices from BWI for litter picking. Councillor Johnson requested that BWI (representative was present at the meeting) produce a Risk Assessment and have their own insurance to ensure their volunteers are not put at risk and in the event of an incident are covered by insurance.

The Chairman to draft a letter to be sent to BWI.

iv) End of year internal audit.

Independent internal audit has been carried out and approved.

007 Comments from the West Berkshire Councillor

Councillor Chopping had sent apologies as he was not able to attend. There were no comments.

008 Planning.

i) Applications for consideration:

Planning application 18/00855/HOUSE – Rear and side extension - No objections by councillors.

ii) Additional planning correspondence:

None

009 PC Projects

i) Footpaths

The chairman is looking at options for consideration.

ii) Community Hall / School Hall - Heating

JJ confirmed that heating system is not in good working order. JJ to ask a heating engineer to investigate and report back with options.

iii) Community Hall / School Hall - Broadband

JJ recommended that the council do not invest in the broadband as it is not cost effective.

iv) RoSPA

The clerk confirmed that he had received RoSPA report which had been circulated to all the councillors. The report will be discussed at the next meeting.

010 Councillors' comments

JJ – Mrs Homick to get a contract.

JJ – School, currently working on invoices for the Parish council. These will be based on custom and practice.

JJ – councillor responsibilities to be finalised and published.

JJ – council to express gratitude and thanks to Carolyn Main for tidying up the phone box library.

PM – stated there was money in the budget for footpath improvement. Some footpaths are not under the parish council and will require landlord's permission.

Chairman to get quotes.

PM – new houses off A4 almost completed and no amendments to road layout by the highways authority. Chairman to speak to WBC

GH – Beenham Village Summer Fayre is on 9th June.

GRB – No Comments except to thanked all present and closed the meeting.

144 Correspondence received since the last meeting not referred to elsewhere

Received from parishioner requesting details of proposed development plans. Chairman wrote back stating there has been no formal planning application.

145 Date of the next meeting: 07:00pm Monday 04th June 2018